

Asheville City Schools Foundation

Project Grant Evaluation Form

Introduction: The purpose of this evaluation is two - fold: to track the use of allocations funds in fulfillment of our responsibility to our financial contributors; and to learn, along with you, how to improve this process for the benefit of our student and teacher population.

Amount: _____

Please return by June 12, 2009

Name: _____
Address: _____

System Position: _____
Project Title: _____
Period for this report: _____ Date report completed: _____

Completed by: _____

Please refer to your original application when completing this form. Use additional pages if necessary.

1. What is the status of this project compared to the schedule included in your grant application? If your project is not complete explain what has prevented completion and give your new schedule?

2. What do you consider the most successful aspects of this project? Be very specific. Please include qualitative information (how students/teachers/community were served by the project and the benefits of the project) as well as quantitative (the number receiving the benefits of the project).

3. Referencing the goals stated in your application, how would you rate the overall success of this project? What was most successful? What was least successful.

4. What happened with the project that you didn't expect? What did you do about it? What would you do differently the next time?

5. What did you learn from the project during the grant period? Are you willing to share these lessons learned with other teachers?

6. Are you willing for your project to be a model for other teachers and schools?

7. How did your expenses compare with the original budget submitted? Please show a breakdown of how grant dollars were spent using the enclosed form.

8. If your project is on-going have you been successful in securing future funding?

9. What could the Asheville City Schools Foundation have done - or what could be done in the future - to make our grants program work better?

Please mail this form to: The Asheville City Schools Foundation, PO Box 3196, Asheville, NC 28802.
Please include any brochures, newspaper articles, photos, newsletters, progress reports, or other printed material about your project that you would like to share. If you have questions, please call Lsa-Gaye Hall at 350-6134. Thank you for your assistance with this evaluation.

Failure to complete this form disqualifies recipient from future consideration for Foundation programs.

Asheville City Schools Foundation

Grant Expense Form

Grant Expenditures	Date	Amount	Expenses paid from other sources
Materials:			
Personnel:			
Other:			
Total Expenses:			
Total Grant:			
Other Funding:			

Grant recipient signature: _____ Date _____

School treasurer signature: _____ Date _____

